



**CHILDREN & YOUNG PEOPLE  
SMALL GRANTS FUND FOR  
CREATIVE CLIMATE CHANGE  
PROJECTS:  
ROUND 2**

**~APPLICATION PACK~**

## **Overview**

Thank you for downloading this application pack. We are keen to support anyone who might require support in completing or submitting the application form. If you have any questions relating to the award, the application form or process, please contact:

Russell Jones, Programme Manager ([russell.jones.2@glasgow.ac.uk](mailto:russell.jones.2@glasgow.ac.uk)) or Cat Tabbner, Community Engagement Manager ([Catherine.Tabbner@glasgow.ac.uk](mailto:Catherine.Tabbner@glasgow.ac.uk)) or email [info@gcph.co.uk](mailto:info@gcph.co.uk) and someone will be in touch.

### **Who are we?**

The Glasgow Centre for Population Health, established in 2004, generates insight and evidence and supports new approaches to improve health and tackle inequality. Various aspects of our work relate to climate change, both in terms of adapting to, and mitigating its effects. [Some examples include our work on sustainable and active forms of travel, increasing the sustainability of food systems and increasing community resilience in the face of climate change.](#)

### **What is the aim of the award?**

The aim of the award is to amplify the voices of children and young people (up to age 26) in Glasgow on the impact of climate change on health and wellbeing, [in anticipation of the COP26 UN Climate Change Conference to be held in Glasgow.](#) We acknowledge the need to address structural power imbalances within our society, which mean that those traditionally marginalised are often easily ignored in conversations relating to climate change. For that reason, the funding in this round is reserved for groups from traditionally marginalised groups, including those with protected characteristics under the Equality Act 2010 and groups who are not included in this legislation but who also face societal barriers such as care experienced children. This may include groups such as young disabled people, BAME young people or LGBTQ+ young people (groups recognised by the Equality Act 2010), as well as others who are traditionally marginalised by society, such as care experienced young people, refugee and asylum seekers and individuals experiencing homelessness.

### **What are the award priorities?**

We look forward to receiving application proposals that address:

1. The climate emergency: As Glasgow prepares to host COP26 in November, we want to encourage a creative discussion with all children and young people about the climate emergency.

2. Health and wellbeing: We are already beginning to see the impacts that climate change will have on physical and mental health and wellbeing. We are keen to receive proposals that explore how children and young people feel about these impacts and the responses that are needed.
3. Marginalised groups: Climate change will affect us all, but we know that some groups have been given more opportunity than others to discuss it. We are interested in proposals that include the perspectives of people we listen to less often in this debate.
4. Co-production: We want to hear from children and young people directly. We are interested in proposals that have children and young people's involvement and ownership at each stage of the process. Priority will be given to organisations which are led by people from marginalised groups, and to projects that are co-produced, where the young people involved are empowered to lead the creative work.
5. Sustainability: Creative work has environmental impacts. Proposals should consider the materials and energy that projects will use and whether more sustainable methods are possible.
6. Innovation: This is a creative project and we are looking for proposals that engage audiences in new and imaginative ways.

### **What are we looking for?**

All forms of artistic or creative expression are welcomed. These could include, but are not limited to: visual arts, dance, theatre, performance, digital media, literature/poetry, music, song or crafts.

We plan to showcase all works at an event (likely virtual – date to be confirmed). Representatives from all projects, including children and young people, will be invited to attend and work produced through the programme will be shown to an invited audience of influential policymakers and practitioners.

At a later date, we also ask that representatives from each project engage with us in a brief conversation on learning through the process of applying for and undertaking the project.

### **What funding is available and what can it be used for?**

Up to £2500 is available for each project.

Award payments will be allocated in two stages:

- 75% on award/commencement of project
- 25% on completion of project

Funding is available for covering the costs of: materials, room/rehearsal space hire, staffing costs, transport costs, audio-visual equipment hire, software costs, professional fees, addressing accessibility requirements, including interpretation costs, translation, etc. or any other relevant costs associated with undertaking your project.

All payments will be made by CHEQUE or BACS. Invoices with the organisation name, address and bank details will be required at both stages of payment.

Please note also that, if projects are not completed, GCPH retain the right to withhold a portion of funds and/or require funds be refunded.

**As it is likely your organisation will not currently be on the NHS GGC suppliers list, there may be a delay of four to six weeks in the receipt of the initial payment. Please take this into consideration when describing your project.**

### **Who can apply?**

The Small Grants Fund is intended for organisations located in and around Glasgow working with children and young people up to the age of 26. We would like to encourage a diverse range of groups to apply from all sectors of the community across Greater Glasgow. The funding in this round is reserved for groups from traditionally marginalised groups, including those with protected characteristics under the Equality Act 2010 and groups who are not included in this legislation but who also face societal barriers. This may include groups such as young disabled people, BAME young people or LGBTQ+ young people (groups recognised by the Equality Act 2010), as well as others who are traditionally marginalised by society, such as care experienced young people, refugee and asylum seekers and individuals experiencing homelessness. Non-profit organisations, schools and voluntary and community groups are eligible to apply.

### **What is the assessment process?**

All applications will be reviewed by a panel. Applications will be assessed against the award aim and priorities as detailed above.

### **Key dates**

- Application deadline is **12 pm (noon) on Wednesday 26<sup>th</sup> May 2021.**
- We will aim to provide notification of decisions by email on **Friday 4<sup>th</sup> June 2021.**
- Interim update required **end July 2021.**
- Projects to be completed and submitted **by end September 2021.**
- Projects to be showcased in an event **(date to be confirmed).**

## **Application requirements**

Applications/projects must:

1. Address the Aim and Priorities of the Award, as detailed above.
2. Involve children and/or young people up to the age of 26 living, working, volunteering or attending an educational establishment in the Greater Glasgow area.
3. Involve children and/or young people from traditionally marginalised groups.
4. Be submitted by an organisation that can provide a bank account with two signatories and headed notepaper containing their address.
5. Be submitted by an organisation that is compliant with the Equalities Act 2010.
6. Be submitted by an organisation that is compliant with the Protection of Vulnerable Groups (Scotland) Act 2007 which introduced the PVG Scheme in November 2010.
7. Be submitted by an organisation that is compliant with the relevant health and safety and licensing requirements.
8. Be submitted by an organisation that holds appropriate public liability and employers' liability insurance.
9. Be received by **12 pm (noon) Wednesday 26<sup>th</sup> May 2021** via email to [info@gcph.co.uk](mailto:info@gcph.co.uk). Please include "Small Grants Scheme" in the heading.

# CHILDREN & YOUNG PEOPLE SMALL GRANTS FUND FOR CREATIVE CLIMATE CHANGE PROJECTS



## APPLICATION FORM

Please tell us about your proposed project in this section. This is the most important information when it comes to the panel making a decision about whether you will receive funding. Continuation sheets are provided at the end of the application should these be needed.

### **Your idea**

What would you like to do? (max 100 words)

What creative output will your project generate that could be showcased at an event (likely virtual)?

**How does your proposed project address the priorities of the award?**

**1. The climate emergency:** In a few sentences, how will your work seek to address the climate emergency?

**2. Health and wellbeing:** In a few sentences, how will it specifically consider the health and wellbeing of children and young people in the context of the climate emergency?

**3. Marginalised groups:** In a few sentences, tell us about the young people who you will work with, and how your project will include those whose voices have been under-represented in discussions of the impacts of the climate emergency.

**4. Co-production:** In a few sentences, how are traditionally marginalised groups involved in decision-making within your organisation, and how will children and young people be involved in co-producing this creative project?

**5. Sustainability:** In a few sentences, what are the environmental impacts of your project and what steps will you take to make the process more sustainable?

**6. Innovation:** In a few sentences, what is unique about how you will present your work to audiences?



How will this project help your organisation to work towards its **own aims**?

**Application checklist**

Eligibility criterion	Yes/No	Comment
Does your proposal address the six priorities of the award, as detailed above?		
Does your proposal involve children and/or young people up to the age of 26 living, working, volunteering or attending an educational establishment in the Greater Glasgow area?		
Does your organisation work with children and/or young people who are traditionally marginalised by society, including those with protected characteristics under the Equality Act 2010 and groups who are not included in this legislation but who also face societal barriers for example young disabled people, BAME young people, LQTBQ+ young people, care experienced young people, refugee and asylum seekers or those experiencing homelessness?		
Is your organisation led by traditionally marginalised groups?		
Can your organisation provide a bank account with two signatories and headed notepaper containing the organisation's address?		
Are your organisational practices compliant with the Equalities Act 2010?		

Does your organisation meet your legal requirements under the under Protection of Vulnerable Groups (Scotland) Act 2007 which introduced the PVG Scheme in November 2010?		
Can your organisation meet the required health and safety and licensing requirements?		
Does your organisation have appropriate public and employers' liability insurance? (if applicable)		

**Project costs**

How much funding would you like to apply for (up to £2500)?

£

What will you spend these funds on?

Please provide an estimate of costs under separate headings, for example: materials, room/rehearsal space hire, staffing costs, transport costs, audio-visual equipment hire, software costs, professional fees or any other relevant costs associated with undertaking your project.

Budget heading	Detail of expenditure	Estimated cost
	<b>TOTAL</b>	

If awarded, will this grant be used for (please tick one):

New work  Existing work  One-off Sponsorship?

**Organisation details**

What is the full legal name of your organisation?

Does your organisation use a different name in your day-to-day work?

What type of organisation are you? (Tick as appropriate).

A charity/not-for-profit organisation (if so,  
please provide charity number:)

A school

Other (Please specify):

A voluntary or community group

When was your organisation set up?

What is the main or registered address of your organisation?

What is your organisation's web address (if applicable)

Please tick to confirm that you have a bank account in the name of the organisation above (if a small grant is awarded, payment cannot be made to individuals)

**Main contact**

Job title

Full name

Email

Telephone number

Please tell us about any particular communication needs this contact has

Please tell us who else will be involved in the project team

**Bank account**

Tell us the name of your organisation, as it appears on the bank statement

Bank account details

Sort code:

Account number:

Building society number:

**Declaration**

**I confirm that I am authorised to sign this declaration on behalf of the applicant.**

**To the best of my knowledge and belief all information provided in this application is true and accurate.**

**Role/ post held in organisation**

**Name**

**Address**

**Telephone Number**

<b>Email</b>	
<b>Signature</b>  <b>(electronic signature is permitted)</b>	<b>Date</b>

### **Data Protection Statement**

The information supplied on the Application Form will be used to process your application. Your personal details will not be disclosed by us to any third parties without your prior consent.

Continuation sheets

